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**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 29 July 2014

Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

To: **Members of the Executive**

Mr SL Bray (Chairman)  
Mr DC Bill MBE (Vice-Chairman)  
Mr DS Cope  
Mr WJ Crooks

Mr DM Gould  
Mr KWP Lynch  
Mr MT Mullaney  
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **EXECUTIVE** in the De Montfort Suite - Hub on **WEDNESDAY, 6 AUGUST 2014 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

## EXECUTIVE - 6 AUGUST 2014

### A G E N D A

1. APOLOGIES
2. MINUTES (Pages 1 - 2)  
To confirm the minutes of the meeting held on 25 June 2014.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. ISSUES ARISING FROM OVERVIEW & SCRUTINY  
(If any)
7. RURAL AREAS REVIEW ANNUAL REPORT 2013/14 (Pages 3 - 28)  
Report of the Deputy Chief Executive (Community Direction).
8. ENVIRONMENTAL IMPROVEMENT PROGRAMME (Pages 29 - 36)  
Report of the Deputy Chief Executive (Community Direction).
9. CAR PARKING FEES & CHARGES (Pages 37 - 38)  
Report of the Deputy Chief Executive (Community Direction).
10. SUPPLEMENTARY BUDGET FOR WHEELIE BINS (Pages 39 - 40)  
Report of the Deputy Chief Executive (Community Direction).
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

# Agenda Item 2

## HINCKLEY AND BOSWORTH BOROUGH COUNCIL

### EXECUTIVE

25 JUNE 2014 AT 6.30 PM

PRESENT: Mr SL Bray - Chairman  
Mr DC Bill MBE – Vice-Chairman  
Mr DS Cope, Mr WJ Crooks, Mr DM Gould, Mr MT Mullaney and Ms BM Witherford

Officers in attendance: Steve Atkinson, Edwina Grant, Steven Merry, Rebecca Owen and Caroline Roffey

#### 54 APOLOGIES

Apologies were submitted on behalf of Councillor Lynch.

#### 55 MINUTES

On the motion of Councillor Witherford, seconded by Councillor Cope, it was

RESOLVED – the minutes of the meeting held on 28 May 2014 be confirmed and signed by the Chairman.

#### 56 DECLARATIONS OF INTEREST

No interests were declared at this stage.

#### 57 CENTENARY FIELD DEDICATION - QUEENS PARK

The Executive received a report recommending the dedication of part of Queens Park in Hinckley as a Centenary Field as part of the Royal British Legion and Fields in Trust initiative to secure recreational spaces in perpetuity in memory of those who lost their lives in World War1. The Executive Member for Culture & Leisure agreed to keep members updated with events planned to commemorate WW1. It was moved by Councillor Crooks, seconded by Councillor Witherford and

RESOLVED –

- (i) the dedication of the northern section of Queens Park as a Centenary Field be agreed;
- (ii) authority be delegated to the Leader of Council and the Head of Street Scene Services to progress this dedication and make minor amendments to the boundary line should the need arise.

#### 58 ENVIRONMENTAL HEALTH COMMERCIAL SERVICES ENFORCEMENT SERVICE DELIVERY PLAN 2014/15

Members received the Environmental Health Commercial Services Enforcement Service Delivery Plan for 2014/15 which detailed all tasks for the service, outlined the workload and resources devoted that the area of work and how the work would be undertaken. Members thanked officers, saying Environmental Health (Commercial) Service was an unsung service as it was responsible for residents and visitors being able to feel confident in eating in and safely using commercial premises in the borough. It was moved by Councillor Gould, seconded by Councillor Crooks and

RESOLVED –

- (i) the Environmental Health Commercial Services Enforcement Service Delivery Plan 2014/15 be approved;
- (ii) the achievements of the Environmental Health Commercial Service in 2013/14 be noted and endorsed.

59 HINCKLEY & BOSWORTH VOLUNTARY & COMMUNITY SECTOR ARRANGEMENTS

The Executive was informed of the achievements of the new Voluntary & Community Sector Commissioning arrangements during their first year. It was noted that the changes had proven successful, funding had been granted for commissioning and there were many volunteers involved with and supported by the sector. In response to a member's question, it was noted that volunteers could get involved via Next Generation. On the motion of Councillor Bill, seconded by Councillor Witherford, it was

RESOLVED – the outcomes delivered during 2013/14 be noted and the proposals for VCS Commissioning for 2014/15 be endorsed.

(The Meeting closed at 6.46 pm)

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CHAIRMAN

EXECUTIVE – 6<sup>TH</sup> AUGUST 2014

RURAL AREAS REVIEW ANNUAL REPORT 2013/14

REPORT OF DEPUTY CHIEF EXECUTIVE – COMMUNITY DIRECTION



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

WARDS AFFECTED: RURAL WARDS

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1. PURPOSE OF REPORT

To present the annual rural areas review report 2013/14 to members, detailing service delivery within the Borough's rural areas.

2. RECOMMENDATION

- For members to note and endorse the range and extent of service delivery within rural locations in 2013/14

3. BACKGROUND TO THE REPORT

- 3.1 On an annual basis, the rural affairs lead member, presents a rural areas review report to elected members, setting out a comprehensive record of service provision delivered within the rural areas of the Borough. Service provision is detailed in relation to each of the authority's Corporate Plan priorities.
- 3.2 Whilst **all** service provision is available to **all** Parishes within the Borough, this report presents details of specific delivery in rural parish areas, detailed at **Appendix 1** (and therefore does not include delivery in Town Centre and urban areas).
- 3.3 Please note this report was been presented to Scrutiny Commission on 3<sup>rd</sup> July 2014, who noted the extent of provision within the rural areas evidenced by this report, and subsequently endorsed the report. It was also acknowledged that the report provides a comprehensive overview of delivery, from which Scrutiny Commission can subsequently request more detailed reports on specific areas of interest.

4. FINANCIAL IMPLICATIONS [KB]

- 4.1. None arising directly from this report, however, any subsequent recommendation arising from this report, may require a reconfiguration of existing resource provision, and/or additional resources.

5. LEGAL IMPLICATIONS [MR]

- 5.1. None arising directly from this report

6. CORPORATE PLAN IMPLICATIONS

The contents of the report relate to and support the following strategic aims:

- Cleaner and Greener Neighbourhoods

- Thriving Economy
- Safer and Healthier Borough
- Strong and distinctive communities
- Decent, well managed and affordable housing

7. CONSULTATION

The rural areas review 2013/14 has been informed through consultation with Service Heads and appropriate senior officers and partners, utilising existing evidence to inform activity and gaps.

8. RISK IMPLICATIONS

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision/project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Lack of a comprehensive evidence base in relation to the range of provision within rural locations	Ongoing collation of evidence to detail the range of provision within rural locations through an annual review report	Edwina Grant

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

The specific purpose of this exercise is to identify the level of provision within rural localities, and to provide an evidence base, if it is subsequently recommended that there is a reallocation of existing resources/allocation of additional resources, to focus on the priority needs within rural Hinckley and Bosworth, bringing greater equity to the allocation of the overall resources across the geographical areas of the Borough.

10. CORPORATE IMPLICATIONS

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

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Background papers: None  
Contact Officer: Edwina Grant, ext 5629  
Executive Member: Cllr Bill Crooks

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Rural Areas Review Report 2013/14

Appendix 1

Corporate Plan Priority	Progress/Provision	Rural Area	HBBC in Partnership with
	<b>AIM: CREATING A VIBRANT PLACE TO LIVE AND WORK</b>		
01 – Clean neighbourhoods	<p><b>Fly Tipping Removed (389):</b>                      Bagworth 3, Barlestone 4, Barwell 15, Bilstone 1, Burbage 19, Congerstone 2, Dadlington 1, Desford 6, Earl Shilton 24, Gopsall 1, Groby 5, Higham on the Hill 1, Hinckley 96, Kirby Mallory 3, Markfield 6, Newbold Verdon 1, Peckleton 2, Ratby 17, Stoke Golding 2, Thornton 4, Twycross 1, Witherley 1                      Lanes &amp; A Roads 174</p> <p><b>Fly Posting Removed (4):</b>                      Botcheston 1, Burbage 1, Markfield 1, Ratby 1,</p> <p><b>Abandoned Vehicles Removed (13):</b>                      Bagworth 1, Barton 2, Burbage 4, Groby 1, Kirkby Mallory 1, Nailstone 3, Wellsborough 1</p> <p><b>Untaxed Vehicles Removed (8):</b>                      Burbage 3, Newbold Verdon 1, Shilton 4</p> <p><b>Dog Fouling including Stencils and Signage (39):</b>                      Barlestone 1, Dadlington 1, Desford 2, Groby 2, Higham 1, Markfield 24, Nailstone 1, Ratby 4, Stapleton 1, Stoke Golding 1, Witherley 1</p> <p><b>Littering Removed (27):</b>                      Barlestone 4, Bilstone 1, Bull in the Oak 1, Desford 1, Groby 4, Kirkby Mallory 2, Markfield 2, Market Bosworth 1, Newbold Verdon</p>	<p>As indicated</p> <p>As indicated</p> <p>As indicated</p> <p>As indicated</p> <p>As indicated</p> <p>As indicated</p>	

	<p>4, Peckleton 1, Ratby 1, Sheepy Magna 1, Stoke Golding 2, Thornton 1, Witherley 1</p> <p><b>Graffiti (2):</b> Groby 1, Shilton 1</p> <p><b>Fixed Penalty Notices (22):</b> Littering 7, Littering from vehicle 15</p> <p><b><u>Mechanical Sweep</u></b> Bagworth – 1, Desford – 4, Fenny Drayton - 1, Nailstone – 1, Newbold Verdon – 6, Barlestone – 3, Ratby – 3, Shilton – 1, Groby – 6, Markfield – 3, Thornton -2, Cadeby – 1 Higham – 5, Sheepy Parva – 2,</p> <p><b>Ongoing campaigns:</b> <b>Keep it Clean</b> Oct – Dec 2013 – Focus on dog fouling and responsible dog ownership including the following activities:  <ul style="list-style-type: none"> <li>- ‘Responsible Dog Owner’ Primary school assemblies, poster competition and slogan ideas. Winning poster displayed at various locations. Slogans posted on HBBC social media.</li> <li>- Pink Spray Paint trial in Desford</li> <li>- Distribution of ‘Caught Doing Right Cards’ with prize draw entry</li> <li>- Press Release</li> <li>- Distribution of ‘Report It’ cards in various locations.</li> <li>- Replace or refresh old signage throughout the Borough.</li> <li>- Agreement to take part in Keep Britain Tidy social experiment to test effectiveness of new ‘eyes’ signage.</li> </ul> </p> <p><b>Fly Tipping</b> Focus Jan – March 2014, including the following activities:  <ul style="list-style-type: none"> <li>- Press Release</li> <li>- Social Media Messages</li> <li>- Business Rates Info Leaflet insert</li> <li>- Fly Tip Site Information Appeal Signage</li> <li>- Social Media Survey</li> </ul> </p>	<p>As indicated</p> <p>As indicated</p> <p>Borough wide</p> <p>Borough wide</p>	
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	<ul style="list-style-type: none"> <li>- Hotspot CCTV (to follow)</li> <li>- Roadside Deterrent Signage (to follow)</li> </ul> <p><b>Tailored Housing Solutions</b> is improving currently unoccupied properties around the Borough, including long term empty and unsightly properties.</p>		
<b>02 – Reduce our impact on the environment</b>	<p>Spatial Objective 12, and Policy 24 of the Core Strategy seek to reduce emissions.</p> <p>The National Planning Policy Framework seeks the reduction in greenhouse gas emissions.</p> <p>Development Management Policies have been drafted which aim to deliver renewable energy and low carbon development. These policies will be adopted through the Site Allocations and Development Management Policies DPD.</p> <p>The <b>Renewable Energy Capacity Study</b> was adopted by Executive as an evidence base to support the Local Plan on 11 September 2013.</p> <p>Encouraging walking through the <b>Walking for Health scheme</b> April 2013 to March 2014 total attendance <b>6,570</b> from 7 walk across the borough</p> <p>The latest ONS data shows that Hinckley and Bosworth had the largest change in average household energy consumption, of all local authorities, 2005–11 with a reduction of 37.5%.</p> <p>Promotion for take up of ECO and Green Deal, delivery of solar panels, boiler repairs, small measures.</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Hinckley, Market Bosworth, Desford, Markfield, Barwell, Earl Shilton, Barlestone, Groby, Burbage</p>	<p>Public Health, Ramblers, Macmillan Cancer Support</p>

	<p>A <b>free recycling service</b> is <b>provided to schools</b> to help minimise residual waste and divert waste from landfill.</p> <p>An <b>improved kerbside recycling service</b> resulting in an increase in the total amount of waste recycled for <b>2013/14 achieving 55.5% of waste being recycled</b> against a trend where recycling performance has fallen in many places nationally.</p>	Borough wide	
<b>03 – Protect and improve our parks and open spaces</b>	<p>Large areas of the Common continue to be managed under English Natures HLS scheme. Hinckley Walking for Health Group continues to lead walks around the Common every Wednesday. On average 77 walkers attend per week. The Burbage Common Volunteers have carried out scrub clearance work and coppicing at the Common and the probation service have continued to carry out weekly work sessions to clear out the drainage ditched at Burbage Woods and adjacent to the ponds at Burbage Common.</p> <p>Works have continued at <b>Billa Barra Hill, Hill Hole Quarry</b> and <b>Manor Farm</b> to improve the sites and manage them within the criteria set out in an HLS agreement with Natural England.</p> <p>Specific average <b>monitoring scores for countryside sites</b> managed by HBBC during 2013/14 were: <b>Hill Hole Quarry 73%</b>, Burbage 73%.</p> <p>Policy 19; 'Green Space and Play Provision' of the Adopted Core Strategy aims to ensure quantity, quality and accessibility of green space.</p> <p>Development Management Policies have been drafted which aim to safeguard, sport and recreational facilities in addition to natural and semi natural open spaces. These policies will be adopted through the Site Allocations and Development Management Policies DPD.</p>	<p>Burbage</p> <p>Stanton Under Bardon, Markfield, Bagworth</p> <p>Borough wide</p> <p>Borough wide</p>	<p>Natural England, Leicestershire probation service, Burbage Common Volunteers.</p> <p>Natural England</p>



	A new farmers market in Groby is due to start, supported by the Town Centre Manager.	Groby	Stamford Arms
<b>05 – Provide decent and affordable homes</b>	<p>Spatial Objective 5 and Policies 15 and 17 of the adopted Core Strategy along with the Rural Needs and Affordable Housing Supplementary Planning Documents aim to deliver affordable housing across the borough.</p> <p><b>Affordable Housing Delivery Plan</b> has been approved by Council. The Council aims to use the freedoms under the HRA self financing settlement to increase the supply of council owned affordable housing in the Borough. This will be achieved by new builds on council owned land and on new land acquired for that purpose, as well as regeneration and empty homes projects and by bidding to buy new affordable housing on section 106 sites, a process which has already begun. Suitable local authority owned sites for development are being identified and work to appoint a development partner has begun</p> <p>A PQQ has been issued to appoint a development partner for the new build programme. The closing date for expressions of interest is 30<sup>th</sup> May 2014, after which a shortlist will be invited to tender.</p> <p><b>Carlton rural exception site</b> is currently nearing completion. The properties are expected to be ready for occupation by May 2014, and the rented properties have been advertised to let through the Choice Based Lettings system..</p> <p>Delivery of <b>Disabled Facilities Grants</b> (DFG) which makes the property safe to use by residents with a disability. This also reduces accidents in the home and contributes to reduced care costs by allowing residents to remain independent for longer.</p> <p>The delivery of both <b>major and minor financial assistance programmes</b> for improving the quality of homes for residents in</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Carlton</p> <p>Borough wide</p>	Registered Providers, Developers

	<p>the private owner occupied sector who are living in sub standard accommodation and are either vulnerable or on a low income. This programme is risk based and reduces the likelihood of accidents in the home and poor health caused by the home environment.</p> <p>Private sector housing enforcement, for residents living in poor quality rented accommodation. Landlords have a legal obligation to ensure that the property they rent out is safe, the private sector housing team monitor this obligation and ensure that properties in the private rented sector are safe.</p> <p>Delivery of energy efficiency advice to help <b>reduce fuel poverty</b> and help deliver affordable warmth. This is currently being delivered with assistance from the 4w2w project which is a partnership scheme with Leicestershire County Council.</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	LCC
<b>06 – Improve the quality of existing homes</b>	<p><b>Provide fuel advice</b> including switching advice, financial assistance and major adaptations to help people remain in their homes.</p> <p>Working in partnership with the County Council and Papworth Trust, offer housing advice and assistance to owner occupiers.</p>	<p>Borough wide</p> <p>Borough wide</p>	LCC/Papworth Trust
<b>07 – Recognise distinct communities</b>	<p>A Gypsy and Traveller Allocations Development Plan Document is to be prepared in order to meet the needs of this sector of the community. A new Gypsy and Traveller Accommodation Needs Assessment was adopted by Executive as an evidence base to support the Local Plan on 11 September 2013.</p> <p>Provision of equipment to enable the road closures to take place for Christmas Light Switch on.</p> <p>Manage an annual <b>SLA with the Rural Communities Council</b> to deliver:</p>	<p>Borough wide</p> <p>Barwell &amp; Newbold Verdon</p>	Parish Councils

	<p>Ongoing support for the <b>Market Bosworth Neighbourhood Development Plan</b> - specifically undertaking community consultation and engagement exercise and subsequent report. Support in completing a grant funding submission</p> <p>Support for the establishment of a <b>Good neighbourhood Scheme</b> in Desford</p> <p>Advice and guidance for all Parishes:  - Community Orchard and School Fruit Tree Project – Stoke Golding, re further development of the project  - Newbold Verdon Community Action Group re new DBS checks (Safeguarding) to support their summer events on the park, and advice and info on applying for funding/managing funding  - Community Buildings Service advice to Markfield, Ratby &amp; Groby, Bagworth, Thornton and Desford</p> <p>- Market Bosworth Village Hall - Grant Application Assessment  - Delivered a free Energy Advice Session in Desford  - Meet with representatives of a local faith group interested in learning more about the RCC and Good Neighbour Schemes and potential support available.  - Enabled Parish access to members area on RCC Web Site/ Provision of Model Hiring Agreement</p> <p>Ongoing delivery of twice annually <b>Parish Forum</b> meetings</p> <p><b>Allocation of £255,814 of New Homes Bonus</b> funding to Parishes during 2013/14</p> <p>Allocation of <b>£84,382 via the Parish and Community Initiative Fund</b> to support <b>25 projects</b></p>	<p>Market Bosworth</p> <p>Desford</p> <p>Stoke Golding</p> <p>Newbold Verdon</p> <p>Markfield, Ratby, Groby, Bagworth, Thornton, Desford</p> <p>Market Bosworth Desford</p> <p>Stanton under Bardon</p> <p>Bagworth</p> <p>All Parishes</p> <p>All relevant Parishes</p> <p>All Parishes</p>	<p>RCC</p> <p>RCC</p> <p>RCC</p> <p>RCC</p>
<p><b>08 – Protect the community by creating a safer place</b></p>	<p><b>Thornton Neighbourhood Takes Charge</b> Initiative to encourage community to improve neighbourhood. St Peter’s drive</p>	<p>Thornton</p>	<p>Police, Orbit Housing Parish Council, Street scene, Repairs, Cultural services</p>



	<p>Delivered personal safety event at Markfield Community Centre to new Mayflower Club for the elderly and their carers</p> <p><b>Awareness and prevention work</b> on ASB, drugs, hate crime and alcohol in Brookvale High School, Market Bosworth High School, St Martins, Groby Community college and Hastings. 600+ young people in rural areas have been engaged via these workshops.</p> <p>Joint operation with police and trading standards to <b>combat rogue traders</b> - 7 Traders were stopped and had paperwork checked and details taken.</p> <p><b>Illicit Tobacco campaign.</b> Poster on bus stops in rural areas and van visited many rural areas.</p> <p>A new <b>3 year Community Safety Partnership Strategy</b> 2014-17 and yearly action Plans have been put in place to ensure that actions reflect current priorities and a performance management framework is in place to ensure delivery</p>	<p>Markfield</p> <p>Burbage, Groby, Stoke Golding and Market Bosworth</p> <p>Newbold, Desford and Ratby</p> <p>Borough wide</p>	<p>Police</p> <p>Police Trading Standards</p> <p>Police, Trading Standards and fire Service</p> <p>Community Safety Partnership</p>
	<b>AIM: EMPOWERING COMMUNITIES</b>		
<b>09 – Improve health and wellbeing</b>	<p>We now offer food vouchers to customers who are suffering from severe hardship, to access food via Hinckley Foodbanks</p> <p>Policy 19; 'Green Space and Play Provision of the Adopted Core Strategy aims to ensure quantity, quality and accessibility of green space.</p> <p>Development Management Policies have been drafted which aim to safeguard open space, sport and recreational facilities in</p>	<p>Borough wide</p> <p>Borough wide</p>	

	<p>addition to natural and semi natural open spaces. These policies will be adopted through the Site Allocations and Development Management Policies DPD.</p> <p>The <b>Mental Health Strategic Co-ordinator</b> post commenced October 2013 to map and co-ordinate mental health provision and mental health promotion.</p> <p>Refresher <b>Walk Leader Training</b> delivered to volunteers supporting borough walking groups across the Borough</p> <p>The <b>Monthly Inclusive Sports Club at Sport in Desford</b> continues to be a success. This is run by H&amp;B Local Sports and Health Alliance, supported by HBBC. Average 24 attendees per session. Working with the County FA we now offer a motor skills activity as part of the offer</p> <p>Delivery of the <b>GP Referral Scheme</b> hosted at Sport in Desford, Groby and Barwell as well as Hinckley Leisure Centre. April 13 to March14 - <b>702 borough wide referrals</b></p> <p>A number of rural areas have had the <b>Healthy Handbook</b> circulated across the borough and handed out on children's schemes.</p> <p>Commenced roll out of the <b>Play programme</b> across the borough. 3 casual play workers recruited in July 2013.</p> <p>Supporting the development of stronger school-club links in Groby primary schools with South Charnwood Athletics Club. School sessions being planned for Autumn/Winter roll out.</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide but hosted in Desford</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	<p>H&amp;WP, WLCCG Public Health, LCC Changing Minds</p> <p>HBBC, Public Health, Ramblers, Macmillan Cancer Support</p> <p>H&amp;B Local Sport and Health Alliance, HBBC, LCC, Dorothy Goodman</p> <p>Public Health, Sport in Desford, Leicestershire Partnership Trust, SLM.</p> <p>Youth4U, Methodist, Baptist and C of E Churches Together</p> <p>LCC, (PAYP515) Community Houses, SLF teams</p> <p>HBBC, SSPAN, LSHA, Lady Jane Grey Primary School</p>
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	<p>Enabled roll out of <b>Sportivate funded projects</b> across the borough. Sportivate programmes aimed at getting young people into sport 11-15yrs. Projects in a number of rural areas, <b>255 young people</b> benefiting</p> <p>Promotion of the importance of Cycling and Active Travel via the <b>Annual Ride the Mallory Mile</b> event 21<sup>st</sup> June 2013 event <b>attracted 621 people</b></p> <p>As part of <b>Active Ageing Week</b> supported <b>the Over 50s Day</b> on 6<sup>th</sup> September 2013, <b>315 attended</b> with 201 people engaging in physical activity sessions (12 different sessions)</p> <p>Fit Buddies programme introduced – 26 adults and young people engaged, agencies signpost to this tailored physical activity service supporting those with mental health issues.</p> <p><b>X-plorer Families Orienteering Programme</b> a fun family challenge for children, parents and grandparents – <b>397 people engaged</b></p> <p>Sport &amp; PA funding enabled sub-commissioning to local organisations Coach Unlimited to roll out their <b>Sport Stars</b> programme. This <b>whole school programme addresses obesity hotspots</b> in these schools, specifically targeting children and their families with a high BMI. Programme commenced in September and will run until July 2014.</p> <p>Improvements in housing standards increase health and wellbeing as well as facilitating higher academic achievements and reduce costs to health.</p>	<p>Market Bosworth, Desford, Thornton, Markfield, NWHC, Mallory Park</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	<p>LRYSA</p> <p>Mallory Park, LFE Cycling Club, Hinckley Flyers, LCC</p> <p>Older Voices Partnership, Age UK, Green Towers, HBLSA, Community Transport</p> <p>Swanswell, Community Safety, Local Instructors, Public Health, Changing Minds, SLF, Dorothy Goodman Schools, Y4U</p> <p>Academy, Community houses, Age UK, Hinckley Running Club</p> <p>LSHA, Leics. &amp; Rutland Sport, Coach Unlimited, LCC, Public Health, Schools, Leics Nutrition and Dietetic Service.</p>
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<p><b>10 – Create and support an effective Voluntary &amp; Community Sector</b></p>	<p>Ongoing support for the development of effective <b>VCS Infrastructure support arrangements</b> in H&amp;B. Achievements in 2013/14 include:</p> <ul style="list-style-type: none"> <li>- Establishment of a <b>comprehensive VCS database</b>, following an extensive mapping exercise identifying to date, 1,200 active VCS organisations within the Borough</li> <li>- Establishment of a <b>VCS Development Forum</b> made up of 30 engaged VCS organisations who helped to shape arrangements throughout 2013/14</li> <li>- Establishment of a <b>VCS Commissioning Board</b> comprising 10 VCS representatives and 2 HBBC Executive Members</li> <li>- <b>Allocation of £20,000</b> to support the delivery of <b>10 projects</b> to help support and sustain good mental health and wellbeing within the community</li> <li>- HBBC Executive Committee approval for continuation of arrangements and funding streams for 2014/15</li> </ul> <p>Planning Policy Team is providing support and guidance to community groups who are embarking on the preparation of <b>Neighbourhood Development Plans</b>.</p> <p><b>Parish Community Resilience/Emergency Planning Event</b> November 2013: All Parish Councils invited to explain the importance of Community Resilience and how to go about obtaining this. The event highlighted to the Parishes:</p> <ul style="list-style-type: none"> <li>• the risks to their communities</li> <li>• recording the resources their communities have to provide</li> </ul>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>All Parishes</p>	<p>Next Generation Community Connects/Community Action Hinckley &amp; Bosworth</p>
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	<p>self-help during a crisis</p> <ul style="list-style-type: none"> <li>identifying those in their communities that may require assistance and support</li> <li>considering local coordination &amp; communication</li> </ul> <p>Seven attendees from 5 Parishes; Sheepy, Groby, Desford, Carlton and Sutton Cheney attended.</p> <p>Assisted sports clubs in rural areas with successful grant applications including: Sport in Desford, Markfield Community and Sports Centre, Market Bosworth RFC. <b>44 successful bids</b> bringing in a total of <b>£499,516 funding coming into the Borough</b></p> <p><b>Early help fund launched</b> targeting early help interventions for YP 11-19yrs/25 with a special needs 515 fund prioritising rural provision</p> <p>Distribution of <b>£1900 funding to local groups</b> and organisations via the <b>Summer Activities Fund 2013</b>. Projects funded include: play scheme in Markfield, Arts and Crafts in Desford</p> <p>Continue to support roll out of <b>recreational learn to run sessions</b> across the Borough, now being run by volunteers. Supported 5 new run leaders, who have set up and run their own sessions across the Borough.</p>	<p>Sheepy, Groby, Desford, Carlton, Sutton Cheney</p> <p>As detailed</p> <p>Markfield, Desford</p> <p>All Parishes</p> <p>Borough wide</p>	<p>RFU, Leicestershire &amp; Rutland Sport, various sports clubs</p> <p>Local run leaders, Hinckley running club, Run England, LRS</p>
<p><b>11 – Improve confidence, perception and pride in communities</b></p>	<p><b>Thornton Neighbourhood action facility</b> approved for 12 months to help the community improve outcomes for the area and individuals</p> <p><b>Centre Stage and Centre Screen</b> continues to thrive in community venues across the Borough, managed by a dedicated team of volunteers</p>	<p>Thornton</p> <p>Botcheston, Desford, Market Bosworth, Stioke Golding, Twycross,</p>	<p>Volunteers, LADOF</p>

	Supported delivery of SSPAN Level 2 school sport competition programme. Provides a structure for school competitions creating a sense of pride	Bagworth Borough wide	SSPAN, Schools, Clubs, Everyone Active
	<b>AIM: SUPPORTING INDIVIDUALS</b>		
<b>12 – Identify and support the most vulnerable people</b>	<p>Private Sector Housing team to continue to identify and target hard to reach households to offer advice and financial assistance.</p> <p>HBBC <b>domestic abuse outreach service has had 53 referrals</b> for support <b>from rural areas</b> during this financial year</p> <p>HBBC <b>children’s worker</b> has completed <b>therapeutic work</b> with 4 children from rural areas who have witnessed domestic abuse (this is out of 11 total across the borough)</p> <p>We have received <b>20 referrals to the Safe at Home Scheme</b> from rural areas. This scheme has increased safety in the home for individuals have been referred for the following reasons: Victim of crime in the last 12 months, domestic abuse, victim of ASB, risk of harm. Impact on Individuals: <b>Safety score average 1 before work to 9 after completed work</b> (with 0 being unsafe and 10 being safe).</p> <p>The Community safety team are working with the county to increase the <b>reporting of hate incidents</b> and raise awareness of hate crime.</p> <p>Work has taken place this year promoting reporting and <b>awareness of hate crimes</b>. This work has been done across the borough. All parishes were given information and asked to come on board as signposting centres, so that they can signposting people who have been victims of hate crime to reporting</p>	<p>Borough wide</p> <p>Rural areas borough wide by need</p> <p>Rural areas by need</p> <p>Rural areas by need</p> <p>All parishes</p>	<p>Schools</p> <p>Leicester City Council/ PCC</p> <p>Police/County</p>

	<p>pathways.</p> <p><b>618 cases of homelessness were prevented this year</b> helping to reduce the use of temporary accommodation and the negative impact of homelessness on households</p> <p>We offer large print and audio versions of all our correspondence and we also offer translation facilities.</p> <p>HBBC support the countywide First Contact referral scheme</p>	<p>All parishes</p> <p>Borough wide</p> <p>Borough wide</p>	
<b>13 – Reduce the impact of poverty to improve health &amp; wellbeing</b>	<p>HBBC offer <b>food vouchers</b> to customers who are suffering from severe hardship to access emergency food via the Hinckley Foodbanks</p> <p>Customer services supported the No Smoking initiative set up by the County</p> <p>During 2013/14 Executive and Scrutiny members supported the introduction of a <b>Anti Poverty Policy Statement</b> aligned to the Corporate Plan, setting out HBBCs commitment and approach to mitigating poverty, and to mainstream the work arising from the previous Anti Poverty Strategy. Arising from this an annual report will be presented to members, detailing outcomes, to subsequently inform service improvement plans</p> <p>Ongoing support for the development, delivery and ongoing promotion of our <b>local Clockwise Credit Union provision</b>. During 2013/14 take up in membership and affordable loan provision has continued to increase. The total figure for <b>loans</b> since the establishment of this local provision is <b>£141,903</b> at December 2013, and a total <b>savings</b> balance of <b>£77,814</b>. From April 2013 a <b>new access point</b> has been established in <b>Hinckley Town Centre</b> at the Next Generation building, with footfall continuing to rise. Following a presentation a Scrutiny Commission in February 2014, and refreshed communications and</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	<p>Foodbank</p> <p>Clockwise Credit Union</p>

	<p>promotions strategy is being developed for 2014/15, which will include arrangements for further engagement in rural localities.</p> <p><b>Fuel poverty support</b> Signpost people receiving a service from Private Sector Housing for benefit advice and to check entitlement, and specifically people in fuel poverty.</p> <p><b>A programme of fuel poverty reduction and green deal</b> promotion was launched in January 2013 following a successful funding bid from DECC. This programme, managed by HBBC for the district councils of Leicestershire and Rutland</p> <p>Provision of a <b>Warm Homes Officer</b>, (as a result of Department of Energy and Climate Change Funding) providing help and advice re affordable warmth through visits to <b>over 300 households</b>, with positive outcomes including:</p> <ul style="list-style-type: none"> <li>- identifying tariff savings of up to <b>£300 per annum</b>, (and in one case £650 per annum)</li> <li>- <b>72 households</b> benefited from <b>emergency boiler repairs</b> and repairing faulty window</li> <li>- 22 boiler replacements</li> <li>- 26 low cost energy efficiency improvements</li> <li>- 116 households referred to the CAB and <b>78 received £149 towards fuel arrears</b> through Clockwise Credit Union</li> <li>- <b>27 Households</b> received 1 or more, <b>£49 paypoint vouchers</b> for those on pre payment meter.</li> <li>- <b>39 Solar P.V. panels installed</b></li> <li>- 17 fuel (LPG, Oil, Coal) deliveries to those in rural, off gas areas</li> <li>- Referrals to emergency electric heater and water heater for those in a crisis without heating or hot water</li> <li>- <b>100+ applications</b> to the <b>Warm Home Discount Scheme</b></li> <li>- 25+ referrals to Energy Companies Obligation for a replacement boiler</li> </ul>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	<p>DEEC</p> <p>DEEC</p>
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	Unfortunately, this post is due to finish on 2 <sup>nd</sup> May 2014, as the external DEEC funding will cease. The council is exploring every avenue to continue		
<b>14 – Deliver the Supporting Leicestershire Families programme</b>	<p><b>11</b> Supporting Leicestershire Families <b>Workers, have supported 67 families, and 284 individuals (103 adults, 181 children)</b></p> <p>Recruitment of the <b>Families, Physical Activity and Play Coordinator post</b>. The role works alongside the SLF team in supporting and signposting families into a healthier lifestyle around nutrition, sport and physical activity <b>60 individual engaged to date</b></p>	<p>Borough wide targeted programme</p> <p>Borough wide</p>	<p>SLF/LCC, LRS, Everyone Active, local sports organisations</p>
<b>15 – Identify and plan to meet the needs of the aging population</b>	<p>Working with partners review the delivery of services within Private Sector Housing to ensure that timely action is taken to reduce interventions from health and Social Care.</p> <p><b>Provision of sheltered housing schemes in rural areas:</b> Ambien Court – Market Bosworth, Mayflower Court – Markfield, Centurian Court – Ratby, St. Giles Close – Barlestone.</p> <p><b>Provision of lifelines from control centres</b> to people in both urban and rural areas.</p> <p><b>Tenancy Support Officer</b> in place to help support tenants to remain in their homes.</p> <p>As part of Active Ageing Week, supported the <b>Over 50s day</b> on 6<sup>th</sup> September 2013. <b>315 attended</b> with 201 people engaged in physical activity sessions</p> <p><b>Older Person Physical Activity group</b> being piloted at Sport in Desford twice a month. Activities include Tennis, Table tennis, New Age Curling, and Gentle exercise</p>	<p>Borough wide</p> <p>Market Bosworth, Markfield, Ratby, Barlestone</p> <p>All Parishes</p> <p>All parishes</p> <p>Borough wide</p> <p>Desford</p>	<p>Age UK</p> <p>Age UK</p> <p>Older Voices partnership, Age UK, Green Towers, HBLSA, Community Transport</p> <p>Public Health, Sport in Desford</p>

<p><b>16 – Give children and young people the best start in life</b></p>	<p>We are part of the Countywide Breast Feeding Scheme</p> <p>Children thrive in good quality warm homes, work with partners to Private Sector Housing targets households where children live offering advice and financial</p> <p><b>A new skate park opened in Markfield</b> on 14<sup>th</sup> September 2013 at Markfield Community Sports Centre</p> <p><b>Snap Dragon children and families festival</b> and national play day held in first week of August 2013 with <b>8500 attendees</b></p>	<p>Borough wide</p> <p>Borough wide</p> <p>Markfield</p> <p>Borough wide</p>	<p>Markfield Parish Council, Markfield CSC, Markfield Association</p> <p>LCC, Youth4U, Libraries, Voluntary Group, Hinckley BID</p>
<p><b>17 – Encourage responsible citizenship</b></p>	<p><b>Youth 4U recruited young people from across the District</b></p> <p><b>Supporting student sport</b> leadership/coaching/officiating/volunteer programmes being rolled out across the Borough, led by Bosworth Academy. Providing a pathway for students to develop their skills</p> <p>Successful local democracy event and voice work</p>	<p>Stoke Golding, Newbold Verdon, Groby</p> <p>Borough wide</p> <p>Borough wide</p>	<p>Youth4U, LCC</p> <p>SPPAN, Bosworth Academy, LRS</p> <p>Bosworth High School, and young people from Shenton, Newbold Verdon, Shackerston, Congerstone</p>
<p><b>18 – Effective, efficient and pro-active services</b></p>	<p><b>Food safety interventions – 153</b> Health and safety interventions – 58 Licensing Act 2003 and Gambling Act 2005 – <b>compliance Inspections - 45</b></p>	<p>Rural Parishes</p>	
<p><b>19 – Accessible services for all</b></p>	<p>Computer and telephones available for the public to use in our</p>		

	<p>reception.</p> <p><b>Markfield Community and Sports Centre touch down</b> point continues to be well utilised and gives people in this rural locality ease of access to council services</p>	Markfield	
<b>20 – Open and transparent communication</b>	<p>The <b>Planning Policy Team</b> prepare a <b>quarterly e-newsletter</b> for Councillors and Parish Councils to ensure they are aware of the work which is underway within the team and sign post work on the web site.</p> <p><b>Environmental Services and Cultural Services</b> develops and circulates a <b>quarterly e- newsletter</b> to elected members and parishes providing an ongoing update on delivery and provision of services across the Borough</p> <p>Housing Services will be producing a quarterly e-newsletter for elected members from April 2014</p>	<p>All Parishes</p> <p>All Parishes</p>	
<b>21 – Valuing partnerships</b>	<p>We work along side <b>our partners Social Services and DWP</b> within 'The Hub' to ensure a better customer experience.</p> <p>The regeneration team continues to work in partnership in delivering many projects, including working with closely with Leicestershire County Council and the <b>Cross-Border Delivery Partnership</b>. The team also works closely with the Leicester and <b>Leicestershire Enterprise Partnership</b> who are now the lead in delivering the Strategic Economic Plan Funding, European Funding etc.</p> <p>HBBC continues to support and facilitate the work of the H&amp;B <b>Local Strategic Partnership (LSP)</b>, which brings together senior representatives from each of the key stakeholder organisations providing local services, including LCC, police, public health, private sector, the voluntary and community sector. The LSP Board is supported by a range of key delivery partnerships: Community Safety, Town Centre, Health &amp;</p>	<p>Borough wide</p> <p>Borough wide</p>	<p>LCC, JCP</p> <p>LLEP, LCC, Cross-Border Delivery Partnership</p> <p>LCC, Police, Public Health, VCS, Private Sector</p>

	<p>Wellbeing, Think Family and Employment &amp; Skills, who deliver on the Community Plan priorities. These partnerships provide regular reports to the LSP Board, and where appropriate the LSP makes recommendations to improve delivery arrangements and performance, which will include a challenge on delivery in rural localities.</p> <p>The recruitment of the Families, Physical Activity and Play Coordinator post is good example of <b>embedded partnership work</b>, working alongside SLF team to support and sign post families to healthier life styles. To date 60 individuals engaged</p>	Borough wide	SLF/LCC
<b>22 – Valuing diversity</b>	<p>Ongoing support for the H &amp; B <b>Community Relations Forum</b>, and the delivery of twice yearly Forum events, aimed at eliminating discrimination and building better community relationships</p> <p>Continued delivery of the HBBC action plan following an independent review of the authority’s compliance with the Equality Act 2010, in particular in relation to our duty to have due regard to disability equality, and to eliminate harassment of disabled people</p> <p>In relation to the above ongoing support for the <b>Independent Voices Group</b>, a bi monthly group supporting adults with learning disabilities</p>	<p>Borough wide</p> <p>Borough wide</p> <p>Borough wide</p>	LCC
<b>23 – Move towards early intervention and prevention</b>	<p>Customer Services make many referrals regarding customers we see who we feel are vulnerable or at risk.</p> <p><b>Awareness and prevention work on ASB</b>, drugs, hate crime and alcohol in Brookvale High School, Market Bosworth High School, St. Martins, Groby Community College and Hastings <b>600 + young people in rural areas have been engaged via these workshops</b></p> <p>Sport and Physical Activity funding enabled sub commissioning to local organisation Coach Unlimited to roll out Sport Stars. This whole school programme addresses obesity hotspots in schools</p>	<p>Burbage, Groby, Stoke Golding and Market Bosworth</p> <p>Borough wide</p>	LSHA, Leics Rutland Sport, Coach Unlimited,

	<p>targeting children and families with high BMI</p> <p><b>Launch of Early Help Grant</b> targeting early help interventions for YP 11-19yrs/25 with a special needs 515 fund prioritising rural provision</p>	<p>Borough wide</p>	<p>LCC, Public Health, Schools, Leics Nutrition and Dietetic Service</p>
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**EXECUTIVE – 6 AUGUST 2014**

**ENVIRONMENTAL IMPROVEMENT PROGRAMME FOR 2014/15**  
**REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY**  
**DIRECTION)**



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**WARDS AFFECTED: ALL WARDS**

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1. **PURPOSE OF REPORT**

1.1 This report outlines the Environmental Improvement Programme for 2014/15.

2. **RECOMMENDATION**

2.1 That Executive agrees the enhancement schemes (Appendix 1) to be implemented in the financial year 2014/15 as the Environmental Improvement Programme.

3. **BACKGROUND TO THE REPORT**

3.1 **ENVIRONMENTAL IMPROVEMENT PROGRAMME 20013/14**

3.1 For 2014/15 Council agreed in February capital expenditure of £50,000 of which £15,000 was funded from contributions. If the Borough Council's applications for grant aid are successful and landowners agree to make financial contributions towards projects, as anticipated, it will be possible to finance the 20 schemes identified in Appendix 1 which will result in projects costing £59,647 being implemented at a net cost to this Authority of £34,704.

3.2 This year's programme aims to continue the practice to implement schemes identified in the Authority's Conservation Area Management Plan Reviews and provide a good distribution of projects throughout the borough, both in the urban and rural areas. All of the conservation areas have now been reviewed and plaques have been displayed throughout the conservation areas.

Appendix 2 outlines the progress made on the projects included in the 2013/14 programme.

**GUIDELINES FOR PRIORITISING SCHEMES**

3.4 The agreed guidelines approved by members for prioritising schemes are set out below:

- (a) Implement schemes identified in the Authority's Conservation Area Management Plan Reviews,
- (b) Schemes that generate significant amounts of external funding, or be supported by partnerships involving private sector funding,
- (c) Complete or complement schemes undertaken in previous years' programmes
- (d) Contribute to the Strategic objectives of the Local Authority to provide an attractive environment.

- (e) Be implemented on publicly-owned or private accessible land
- (f) Be in areas which have not yet benefited significantly in previous years' programmes
- (g) Voluntary organisations are given priority for undertaking appropriate projects providing the work meets the selection guidelines outlined in sub paragraphs (a) to (f).

4. FINANCIAL IMPLICATIONS (SJE)

4.1 The council approved a net budget of £35,000 for 2014/2015 (Expenditure of £50,000 of which £15,000 is to be externally funded). However, the attached appendix 1 outlines the cost of the implementation of the schemes at £59,647 and £24,944 to be externally funded. The net cost to HBBC is £34,704 which is within the approved budget of £35,000. The additional £9,944 expenditure budget and £9,944 income budget will need to be approved in accordance with the council financial procedure rules.

5. LEGAL IMPLICATIONS (MR)

5.1 The Council has power under the Local Government Act 2000 to promote or improve the environmental well being of its area.

6. CORPORATE PLAN IMPLICATIONS

6.1 This report contributes to the following Strategic Aims of the Council

Strategic Aim - Creating a vibrant place to work and live

Strategic Aim – Empowering communities

7. CONSULTATION

7.1 Consultations will take place on each project on an individual officer basis with parish councils and other interested parties.

8. RISK IMPLICATIONS

8.1

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None identified		

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

9.1 Projects put forward in the Environmental Improvement Programme are generally spread over the whole of the Borough and includes the rural area.

10. CORPORATE IMPLICATIONS

10.1 By submitting this report, the report author has taken the following into account:



- Community Safety Implications – Yes, Improving lighting and the environment will contribute reducing the fear of crime and disorder
  - Environmental Implications – Yes, Protecting and enhancing the Borough's Heritage
  - ICT Implications – None directly arising from this report
  - Asset Management Implications – None directly arising from this report
  - Human Resources Implications – None directly arising from this report
  - Planning Implications – Permissions sought where required
  - Voluntary Sector – Conservation volunteers used where appropriate on different schemes.
- 

Background papers: none

Contact Officer: Daniel Britton, ext. 5872  
Executive Member: [Stuart Bray]

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**APPENDIX 1 : SCHEMES PROGRAMMED FOR IMPLEMENTATION 2014/15**

Ref No	Location Ward/Parish	Member/ Parish Council Suggestion	Scheme identified in Conservation Area Management Plan	Scheme	Remarks	Estimated Cost of Project	Gross Cost to HBBC	Anticipated External Contributions	Net Cost to HBBC
0/1	Boroughwide Project			Financial contributions for the Borough's conservation areas towards the rebuilding/provision of new stone walls/iron railings, the re-roofing of properties with traditional materials and the reinstatement of chimney stacks and pots.	This project is proving very successful in helping to retain / provide traditional features in the Borough's conservation areas.	£6,000	£6,000	£3,000	£3,000
0/2	Boroughwide Project			Financial contributions towards cleaning/remedial works to the Borough's war memorials. 2014 is the 100th anniversary of the start of World War 1. The contributions will help parish councils to clean/renovate their war memorials in time for this important event	It is suggested that 50% contributions are given up to a maximum of £ 2,000 to the first Parish Councils to request funding.	£16,000	£16,000	£8,000	£8,000
4/2	St Catherines Churchyard, Burbage		Yes	Restoration of chest tomb	Part of an ongoing programme to restore important tombs sited in churchyards. One chest tomb has already been restored in the churchyard. The work involves the taking up and relaying the tomb stones and replacing ferrous fixings that are damaging the stonework, with stainless steel dowels and cramps.	£2,260	£2,260		£2,260
7/1	Desford Conservation Area			A cast iron litter bin provided in the EIP programme has been damaged. It is proposed to replace it with a new cast iron bin	Replace with new litter bin.	£700	£700		£700
10/1	Higham on the Hill	Yes		Installation of heritage nameplates	The Parish Council is designing its own crest to be used on the nameplates.	£2,615	£2,615	£1,308	£1,308
11/2	Old Plough Inn, Hinckley			Installation of information board	Contribution towards the installation of an information board that will commemorate the 50th anniversary of the Century Theatre. This project has been carried over from last year	£300	£300		£300
11/4	Hollycroft Conservation Area, Hinckley		Yes	Installation of two heritage street lights.	Two heritage street lamps were replaced last financial year. It is proposed to replace two more existing street lights on Shakespeare Drive fronting Hollycroft Park with heritage lights.	£5,200	£5,200		£5,200
11/5	Baines Lane			Re-planting of Planter	Working with the trustees to reach a solution for the future of the planter	£400	£400	£200	£200
13/1	Markfield	Yes		Installation of information board and seven information plaques	The information board and plaques form part of a village trail around Markfield	£2,000	£2,000	£1,000	£1,000
18/1	Ratby			Installation of heritage plaques	The Ratby Local History Group has suggested a couple more location for information plaques	£200	£200		£200
18/2	Ratby Parish Church			Re-building of a length of churchyard wall	Repairs to Church Wall (East)	£3,700	£3,700	£1,850	£1,850
19/1	St Peter's Church Shackerstone			Re-building/ repairs to churchyard wall		£4,000	£4,000	£2,000	£2,000
20/1	Sheepy Road, Sibson		Yes	Installation of two heritage street lights.	It is proposed to replace two existing street lights in the conservation area with heritage lights.	£5,200	£5,200	£2,000	£3,200
22/1	Stoke Golding			Installation of heritage nameplates	The conservation area was signed in last years programme. The Parish Council would now like to phase re-signing the rest of the village over the next two years	£2,600	£2,600	£1,300	£1,300
22/2	Stoke Golding	Yes		Enhancement works around war memorial	The project involves re-surfacing around the memorial and footpaths	£4,000	£4,000	£2,000	£2,000

22/3	Stoke Golding			Financial contribution to rebuild a 2nd World War Observation Post	A fully equipped nuclear bunker is sited in a field off Wykin Lane that is occasionally open to the public to visit. Adjacent to this was an observation post that was demolished sometime after the war. The owner would like to re-store the feature that would be open to the public at special times together with the nuclear bunker.	£100	£100		£100
	George Fox Memorial, Fenny Drayton			Installation of railings and edging kerbs	The Borough Council in taking on a 200 year lease many years ago agreed to take on overall responsibility for the maintenance of the memorial. It has been found that an Ash tree adjacent to the monument is diseased and is to be felled. This will leave an unsightly gap in the traditional railings installed by this Council that surround the monument. The Society of Friends has kindly agreed to pay for the new railings. General tidying up work at the memorial is carried out by two local residents.	£2,100	£2,100	£1,900	£200
	St Catherines Churchyard, Burbage	Yes		Rebuilding of small section of Church Yard wall	Tree roots are damaging a small length of churchyard wall running alongside the adjacent farm. The work involves repairs to the granite wall	£772	£772	£386	£386
	Dogs Grave, Market Bosworth		Yes	Restoration of monument	It is proposed to restore the monument including resetting the feature and replacing missing features	£1,000	£1,000		£1,000
	Orton Church, Orton on the Hill			Rebuilding of small section of Church Yard wall	The project involves using the conservation volunteers to repair a section of the wall to the front of the Church.	£500	£500		£500
<b>TOTAL EXPENDITURE</b>						<b>£59,647</b>	<b>£59,647</b>	<b>£24,944</b>	<b>£34,704</b>

APPENDIX 2				
END OF YEAR PROGRESS REPORT ON THE ENVIRONMENTAL IMPROVEMENT PROGRAMME 2013-14				
Ref No	Location	Scheme	Remarks	Status
1/1	Bridge 57 Ashby Canal	Repairs to bridge	The Borough Council purchased the materials & the Canal and River Trust carried out the repair work.	Project Completed
1/2	Bridge 53 Ashby Canal	Rebuilding towpath steps adjacent Bridge 53	Work was done the previous year to kerb the carriageway and provide a road gully to help prevent storm water washing away the steps. The restoration work to the steps was carried out by the Conservation Volunteers.	Project Completed
1/3	Gopsall Wharf Car Park, Ashby Canal	Re-stoning of car park	The car park was re-stoned and levelled to remove pot holes.	Project Completed
4/1	The Horsepool, Burbage	Installation of 3 heritage street lights	The heritage lights have been installed.	Project Completed
4/2	Burbage Conservation Area	Installation of heritage street nameplates	All the nameplates have been installed.	Project Completed
4/3	St Catherine's Church, Burbage	Restoration to churchyard tomb	The work to restore the chest tomb is expected to start in April 2014.	Project Ongoing
4/4	St Catherine's Church, Burbage	Rebuilding of damaged churchyard wall	The churchyard wall was damaged by a tree. The repair work has now been completed.	Project Completed
7/1	Baptist Burial Ground, High Street, Desford	Re-furbishment of entrance gate to burial ground	Concrete slabs were replaced with a traditional wall the previous year. The entrance gate has been repaired and repainted.	Project Completed
8/1	Earl Shilton Conservation Area	Installation of 2 conservation area plaques	2 plaques have been installed in the Conservation Area. This now completes the signing of all the conservation areas in the borough.	Project Completed
9/1	Groby Conservation Area	Installation of heritage street nameplates	All the nameplates have been installed.	Project Completed
11/1	Queens Park, Hinckley	Installation of a heritage street light	The heritage light has been installed.	Project Completed
11/2	Shakespeare Drive, Hinckley	Installation of 2 heritage street lights	The heritage lights have been installed.	Project Completed
11/3	Redmoor High School, Hinckley	Relocation of an iron gate that was made by the local artist, Arthur Tomlin, to commemorate the Queen's Silver Jubilee	The gate that was restored as a school project by pupils of Redmoor High School has now been sited in the school grounds.	Project Completed
13/1	Markfield Conservation Area	Provision of information board	It is now proposed to mount information plaques on several buildings of historic interest in conjunction with a village trail leaflet that has already been published. This project has been placed in next year's programme 2014/15.	Project Ongoing
15/1	Newbold Verdon Conservation Area	Installation of heritage street nameplates	All the nameplates have been installed.	Project Completed
18/1	St Philip & St James Church, Ratby	Re-building of churchyard wall	A section of the retaining churchyard wall was starting to bow and become dangerous and needed re-building.	Project Completed
18/2	Nook Farm Walk, Ratby	Installation of heritage street nameplate on the footpath	The nameplates has been installed and named after the former Nook Farm on Church Lane.	Project Completed

18/3	Berrys Lane, Ratby	Installation of plaque	The plaque makes reference to three cricketers who once lived on Berrys Lane & went on to play for Leicestershire & England at cricket. The plaque is awaiting installation.	Project Ongoing
19/1	St Peter's Churchyard, Shackerstone	Restoration to churchyard tomb	The work to restore the tomb has been completed.	Project Completed
20/1	Sibson Conservation Area	Installation of 2 heritage street lights	The heritage lights have been installed.	Project Completed
22/1	Stoke Golding Conservation	Installation of heritage street nameplates	All the nameplates have been installed.	Project Completed



**CHANGES TO FEES AND CHARGES FOR HINCKLEY HUB CAR PARK  
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)**

**WARDS AFFECTED: ALL**

1. **PURPOSE OF REPORT**

- 1.1 To seek Members approval to introduce pay and display charges for the Hinckley Hub car park.
- 1.2 To seek Members approval to amend the scale of fees and charges and the Parking Places order accordingly

2. **RECOMMENDATION**

- 2.1 That Members agree to the introduction of pay and display charges at the Hinckley Hub car park.
- 2.2 That Members agree to the amendment of the scale of fees and charges, and parking places order accordingly.

3. **BACKGROUND TO THE REPORT**

- 3.1 Parking at the Hinckley Hub car park (to the rear of the Hub offices) is currently free for two hours, with a maximum stay of two hours, then no return within 3 hours.
- 3.2 It is recommended that a charge is introduced for those who want to park for longer. Proposed charges are:-
  - free for two hours
  - £2 for third hour
  - Maximum stay 3 hours
  - Free parking for councillors and blue badge holders (no return within 3 hours except disabled staff).
- 3.3 This will enable those attending meetings to extend their stay and should alleviate some of the parking issues in the vicinity, whilst still maintaining the turnover of spaces within the car park necessary to meet customer's demands.

4. **FINANCIAL IMPLICATIONS [KP]**

- 4.1.1 The additional cost of implementing these changes are forecast at £300 as indicated below. These costs are minimal and any required supplementary budget can be approved by the Deputy Chief Executive (Corporate Direction) in line with financial regulations.

	<b>£</b>	<b>Notes</b>
Machine software	200	
Signage	100	
Parking orders	0	Nil additional cost on the basis that budgets/machinery from the Bus Station site can be utilized.
Cash collection	0	
Enforcement	0	
Machine cost	0	
	300	

- 4.1.2 Based on initial research, it is predicted that 250- 375 customers per month will take up this option, generating £6,000-£9,000 of income per annum.

- 4.2 If approved, the car parking charges would be included in the Fees and Charges booklet for 2014/2015.
5. LEGAL IMPLICATIONS [EH]
- 5.1 The parking places order will need to be amended to reflect this new charge, which is currently under revision and a new order is planned.
- 5.2 The partner leases for the building do not contain anything which would prohibit the Council's ability to implement charging for this car park.
6. CORPORATE PLAN IMPLICATIONS
- 6.1 Car Parks contribute to the corporate plan aim of creating a vibrant place to work and live.
7. CONSULTATION
- 7.1 All partners at the Hinckley Hub have been consulted through the Hub Operational Group. This option was selected by partners as it maintained the current position of 2 hours free parking.
8. RISK IMPLICATIONS
- 8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 8.3 No significant risks associated with this report / decisions were identified from this assessment.
9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS
- 9.1 Blue badge holders (disabled drivers) are able to park for free.
- 9.2 Visitors to the Hub are still able to park for free for 2 hours.
10. CORPORATE IMPLICATIONS
- 10.1 By submitting this report, the report author has taken the following into account:
- Community Safety implications
  - Environmental implications
  - ICT implications
  - Asset Management implications
  - Human Resources implications
  - Planning Implications
  - Voluntary Sector

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Background papers: None  
Contact Officer: Caroline Roffey x5782  
Executive Member: Councillor Stuart Bray



**EXECUTIVE – 6<sup>TH</sup> AUGUST 2014**

**REQUEST FOR SUPPLEMENTARY BUDGET FOR REFUSE AND  
RECYCLING BINS  
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)**



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**WARDS AFFECTED: ALL**

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1. **PURPOSE OF REPORT**

- 1.1 To request Executive approve the provision of an additional £36,000 capital funding to purchase additional refuse and recycling bins.

2. **RECOMMENDATION**

- 2.1 That Executive approve an additional £36,000 capital funding to purchase additional refuse and recycling bins.

3. **BACKGROUND TO THE REPORT**

- 3.1 Current demand for new and replacement wheelie bins and recycling caddies is ahead of what was forecast and additional funding is required to ensure we have an adequate supply of bins and caddies to meet demand to the end of the financial year.
- 3.2 This is a demand led budget so is the best estimated forecast based on current knowledge/distribution rates. This forecast is based on bin losses, bin damage, and how fast developers build new houses. In particular there is high demand for recycling caddies from residents who have previously mixed paper and card with other material in the main body of the bin.

4. **FINANCIAL IMPLICATIONS [SJE]**

- 4.1 A £36,000 supplementary budget is requested for the purchase of new wheelie bins to cover the needs of additional properties and replace damaged / lost bins. It is proposed that this capital expenditure is funded by use of the Waste Management Reserve. This supplementary budget would require Executive approval as per the Financial Regulations.
- 4.2 The Waste Management Reserve has been created from previous year under spends to support future resource pressures, particularly to fund increase requirements in service delivery created by new housing developments. As at 31st March 2014, the balance on the Waste Management Reserve was £262,865 and no transactions have occurred to date in 2014-15.
- 4.3 Subject to approval by Council 1st July 2014, it is proposed to increase the Waste Management Reserve by £100,000. There are also plans to make a contribution to reserve of £26,000 and a transfer out of (£35,000) in 2014-15 to leave a balance of approximately £354,000 as at 31st March 2015. Therefore, there are currently sufficient resources available to fund the £36,000 supplementary for wheelie bin purchases.

5. **LEGAL IMPLICATIONS [EC]**

- 5.1 None arising from paragraphs 2 and 3 above.

6. CORPORATE PLAN IMPLICATIONS

6.1 Refuse and recycling bins are essential to the efficient delivery of clean neighbourhoods

7. CONSULTATION

7.1 Not applicable to this report.

8. RISK IMPLICATIONS

8.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

8.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

8.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Insufficient refuse and recycling bins to meet demand. Long delivery time for bins.	Supplementary budget requested early, and order for additional bins to be placed promptly	Darren Moore

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

9.1 Wheeled bins offer the most efficient collection system across the Borough. Smaller bins are available to lower occupancy households, and assisted collections are available to those who need assistance to manoeuvre the wheeled bins.

9.2 No service change is required.

10. CORPORATE IMPLICATIONS

10.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

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Background papers: None  
Contact Officer: Caroline Roffey  
Executive Member: Bill Crooks